

Hall Rental Agreement

1. A Parishioner in good standing may rent the fellowship hall for the following rates:
 - A. Funeral: Free
 - B. Baptism: \$150
 - C. All Other Engagements: \$250
2. Non-parishioner: \$350 for 6hrs, \$500 all day (10 hrs)
3. Payment due at reservation.
4. Includes use of tables, chairs, ovens (reheating only) & refrigerator.
5. Hall and Kitchen are to be left as found. Clean up includes:
 - Tables and chairs cleaned and returned as found.
 - Clean and disinfect all areas that were used: stoves, counters, sinks, tables.
 - Vacuum hall carpet (vacuum located in utility room by restrooms).
 - Sweep and mop kitchen floor (mop bucket in utility room by restrooms)
 - Take trash to dumpster.
 - Renter may forgo cleaning for an additional \$100 paid at time of hall rental.
6. Any damages will be the responsibility of Renter.
7. On Sundays the hall is available after 2:00 pm.
8. Payments: cash, check, Visa/MasterCard
9. Cleaning Deposit: An additional \$150 check will be given at time of rental and will be returned after the room is found cleaned and damage free.

***I have read the agreement and agree to follow the guidelines.

Name: _____ Date: _____

Address: _____

Phone: _____ Email: _____

Function Date: _____ Payment/Deposit: _____

Signature: _____

Special Instructions: _____

Deposit Returned? ____ yes, Date: _____